

Meeting Minutes
State 9-1-1 Advisory Board
June 2012
Sacramento, CA

Members Present:

Karen Wong, State of California, California Technology Agency, Public Safety Communications Office

Scott Silsbee, Designee for Reginald Chappelle, California Highway Patrol (CHP)

Charlie Cullen, Designee for Chris Hinshaw, California National Emergency Number Association (CALNENA)

Lisa J. Hoffmann, Association of Public-Safety Communication Officials (APCO)

Lesli J. Wilson, California Fire Chiefs Association (CFCA)

Chris Herren, Designee for Sheriff Edward Bonner, California State Sheriffs' Association (CSSA)

Peter M. Bryan, California Fire Chiefs Association (CFCA)

Sam L. Spiegel, California Police Chiefs Association (CPCA)

Chip W. Yarborough, California National Emergency Number Association (CALNENA)

Members Absent:

Robert Nichelini, California Police Chiefs Association (CPCA)

Staff Present:

Ryan Dulin, Deputy Director, California 9-1-1 Emergency Communications Division

Paul Dumetz, Public Safety Communications Office

Phillip Killion, Public Safety Communications Office

I. CALL TO ORDER

II. APPROVAL OF MARCH 2012 MEETING MINUTES

- March 2012 Meeting Minutes approved.

III. PRESENTATIONS

- Chief Executive Officer, National Emergency Number Association – **Brian Fontes**

IV. UNFINISHED BUSINESS

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- State 9-1-1 Advisory Board Meeting Locations (Northern / Southern)
 - Ms. Wong Informed the State 9-1-1 Advisory Board members, meetings will continue to be held in Sacramento, CA until a change in the budget is made.

V. REPORTS

- CA9-1-1 Division Update - **Ryan Dulin**
 - Mr. Dulin informed the State 9-1-1 Advisory Board (20) Public Safety Answering Points (PSAP)s are not taking their wireless 9-1-1 calls. To date, the California 9-1-1 Emergency Communications Division (CA 9-1-1 Division) received one update from Mr. Bonner who informed the CA 9-1-1 Division the Auburn Police Department are taking their wireless 9-1-1 calls as of July 2012.
 - Mr. Dulin provided Information to the State 9-1-1 Advisory Board outlining the current Emergency Call Tracking System (ECaTS) issues the Division is working on. Mr. Dulin said If PSAPs have issues that are not listed on the document; please have the PSAP contact their 9-1-1 consultant to allow the CA 9-1-1 Division to address the issue.
 - All three applicants applying for the (6) open County Coordinator Task Force (CCTF) positions met the requirements as outlined in the charter, the CA 9-1-1 Division would like to move forward with the selection process.
 - The E9-1-1 Grant Project in the Northeast part of California has completed all network and next generation equipment installations for all 37 participating PSAPs. The CA 9-1-1 Division will convert to production starting August 2012. The project will be completed by September 30, 2012.

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- Imperial County deployed September 2011. They're still having a couple of issues they're working through with AT&T. The CA 9-1-1 Division is waiting on the PSAP system acceptance to be completed.
- The Pasadena Ring Project is underway and the first PSAP is scheduled to go live January 2012. Equipment is on order and they are currently in the process of acquiring all the approvals.
- The Ventura County project has ordered the network and CPE gear for their hosted portion. The first PSAP is scheduled to go live September 2012.
- Mendocino County completed their vendor demonstrations in March 2012 and is currently working with the CA 9-1-1 Division on choosing a solution and starting implementation activities.
- Ms. Hoffman requested the CA 9-1-1 Division post the different vendors and the products offered for PSAPs to reference on the California Technology Agency's website. Mr. Dulin informed Ms. Hoffman, during the National Emergency Number Association (NENA) event, vendors will be on the panel and PSAPs will share their experiences of working with the vendors. A fact sheet on each project will be created to assist PSAPs in their decision making process and will be posted on the Public Safety Communications web page when complete.
- **Long Range Planning Committee (LRPC)**

Mr. Herren informed the State 9-1-1 Advisory Board, the CA 9-1-1 Division provided LRPC the Draft California 9-1-1 Strategic Plan, Regulatory & Legislative Considerations Report and the Draft SETNA High Level Internal Review Report for their review.

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Mr. Herren informed the State 9-1-1 Advisory Board he plans to share the Draft Goals and Objectives Roadmap Listing document at the September 2012 State 9-1-1 Advisory Board meeting.

LRPC will schedule a workshop meeting to review the California 9-1-1 Strategic Plan and the Proposed California NG 9-1-1 Roadmap and provide recommendations for update at the next State 9-1-1 Advisory Board meeting.

Mr. Cullen informed the State 9-1-1 Advisory Board a \$2 billion loan from National Telecommunication and Information Association (NTIA) will start the D-Block process. The available grant for Next Generation 9-1-1 (NG9-1-1) will not be available for three to four years.

LRPC created a Draft Funding Guidelines Document. The document is intended to provide CA 9-1-1 Division information to evaluate a PSAP's request for upgrade. Mr. Herren said he will email the document to the entire board and await feedback. A final version should be ready by the September 2012 State 9-1-1 Advisory Board meeting.

LRPC supports the CA 9-1-1 Discussion to appoint the three applicants to the County Coordinator Task Force (CCTF) and continue and open recruitment for the other open positions. (Motion Passed)

LRPC plans to schedule a workshop to discuss PSAP Closure and Consolidation Policy Guide lines August 2012.

A Charter will be submitted for the LRPC during the September 2012 State 9-1-1 Advisory Board Meeting.

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LRPC submitted the Stakeholder and Focus Group document to the State 9-1-1 Advisory Board for approval. The State 9-1-1 Advisory Board approved the document for use by the CA 9-1-1 Division.

- **State Emergency Telephone Number Account – Karen Wong**

- Ms. Wong asked the State 9-1-1 Advisory Board members to review the Draft SETNA High Level Internal Review Report and provide comments to either the Long Range Planning Committee or the CA 9-1-1 Division.
- Mr. Cullen agreed to provide recommendations at the next State 9-1-1 Advisory Board Meeting.

- **CALNENA's comments regarding SETNA surcharge – Charlie Cullen**

- Mr. Cullen motioned to have the CA 9-1-1 Division submit a request to have the SETNA fund increased to .75 in October 2012.
- After discussion Mr. Cullen restated the motion "The motion is that the State Advisory Board recommends and supports the State raising the SETNA fund surcharge to .75 for the coming fiscal year".
- The motion approved with no opposition.
- Mr. Dulin advised the State 9-1-1 Advisory Board the CA 9-1-1 Division will need to submit the request to increase the surcharge by October 1, 2012. If the surcharge is adopted it will be put into motion January 1st of the following calendar year.
- Ms. Hoffman asked if the CA 9-1-1 Division kept historical perspectives of funding and the levels of funding. Mr. Dulin said he will review the archives for the requested information.

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- Mr. Cullen requested the SETNA Surcharge to be a discussion item at the next State 9-1-1 Advisory Board meeting.

VI. NEW BUSINESS

- **Impacting Technologies on PSAPs – State 9-1-1 Advisory Board**

- Ms. Wong suggested all PSAPs notify the County Coordinators of all new technologies used to contact 9-1-1 and have the CCTF report these occurrences to the Long Range Planning Committee.
- Mr. Spiegel informed the State 9-1-1 Advisory Board members, law enforcement has a Statewide Data Sharing Committee and the Statewide Technology Committee that can make the CA 9-1-1 Division aware of the technologies moving forward that will affect the 9-1-1 system. Mr. Spiegel will supply Ms. Wong with contact number for the committees and suggested the California Technology Agency should have a representative on the committees. Ms. Wong stated New Technologies will stay as an agenda item and will be discussed at future meetings.

- **CALNENA's comments regarding the Warren Act – Charlie Cullen**

- Mr. Cullen motioned to have the Long Range Planning Committee review all language in the Warren Act that pertains to 9-1-1 and make recommendations to the State 9-1-1 Advisory Board for potential changes. Motion passed.

VII. AGENDA ITEMS FOR FUTURE MEETINGS

- CPUC Presentation
- CalEMA Outage Notification Proposal
- Information Security Officer, California Technology Agency – Keith Tresh

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- State 9-1-1 Advisory Board Green Solutions – State 9-1-1 Advisory Board

VIII. ANNOUNCEMENTS

- The National NENA Conference will be held in Long Beach California June 9-14, 2012.

IX. CLOSED SESSION after vote pursuant to G.C. Section 11126(c)(18)

- Review of detail information on the Outage Notification Report

X. PUBLIC COMMENTS

XI. ADJOURNMENT